

Electronic Data Interchange

WHAT IS EDI?

Electronic Data Interchange (EDI) is a standard format for exchanging data *electronically* between businesses *without the need for paper or manual intervention*, such as between a manufacturer and a wholesaler, or between a wholesaler and a retailer. PnP uses EDI to electronically exchange trade documents (Orders, etc.) with suppliers. ***Important:*** Email and Fax ***ARE NOT*** considered electronic trade.

WHAT ARE THE BENEFITS OF EDI?

- Improved **Operations & Business Processes** for both Retailer and Supplier
- The **increased accuracy** of documents benefit both Retailer and Supplier
- Data alignment (highlights **article Data & Cost Price** discrepancies) benefit both Retailer and Supplier
- **Less paper** helps the environment and saves costs
- Improved Operational efficiency (time, effort) benefits both Retailer and Supplier

WHAT EDI DOCUMENTS ARE AVAILABLE?

- *Orders* from PnP
- *Invoices* to PnP
- *Goods Receipts* by PnP
- *Goods Return* (Not received/Returned) by PnP
- *Credit Advice* for goods returns by PnP
- *Statements* to PnP
- *Remittance Advice* for payments *pending* by PnP

HOW DOES IT WORK?

Important: Portal registration is mandatory for all Suppliers.



HOW TO GET STARTED?

- Register on: <http://www.PnPPortal.co.za>
- Have your **VAT Number** and **GLN** available
- You will be emailed your **login** username & password once Portal registration has been completed
- Once EDI registration is complete, your Vendor Accounts will be activated to receive Orders on the PnP Portal

WHAT ARE THE COSTS?


- **Registration is FREE** (up to 5 user accounts)
- Additional users can be registered at a cost of R200 per User, per month. Additional account(s) will only be activated once acceptance of the monthly charge is confirmed

WHAT IS A GLN?

A **Global Location Number (GLN)** uniquely identifies each Business and Physical Location in the world. It is issued on registration with the industry controlling organisation, namely GS1.

This number is a prerequisite for efficient Electronic Commerce and Global Data Synchronisation.

HOW TO FIND A GLN?

- Go to www.gs1za.org to view your company details, or register with GS1 to get your unique GLN
- Click on  "GEPIR Finding a company from a barcode" to find your company's GLN
- Use either your GLN or *Company Name* to search
- If not found, contact GS1 to register for a GLN